



Uptown Condominium Owners Welfare Association

Registration No. HR01820151707

Ref No.

Formalities for moving out from society needs to be completed at least 2 days prior of shifting out:-

1. No Objection email from Apartment Owner's registered Email-ID regarding tenant shifting out his apartment to Admin Manager at facilityadmin@utrwa.com & Estate manager at estatemanager@utrwa.com and Accounts Department at accounts@utrwa.com
2. All Dues (E&M) must be clear before moving out.
3. NOC of club charges to be taken directly from club (uptownclub@spreclubs.com) and to be submitted in Estate Office.
4. NOC of Gas charges to be taken directly from Embrace Gas (embrace.gas@gmail.com) and to be submitted in Estate Office.
5. Moving Out charges need to be paid Rs.4000/-.
6. Payment will be received only through IMPS/NEFT/RTGS or through debit/credit card.
7. No Cash/ No cheque payment will be accepted in any circumstances.
8. Timing for vehicle and movers & packers entry and exit: 09.00 am to 06.00 pm.
9. Resident is to be submit car sticker/Car RFID/Access Card on the day of shifting out to security officer/Helpdesk in Estate Office.

Contact Accounts Department	: +91-124-4917991
Contact Help Desk	: +91-124-4913142
Contact number of Club	0124-4940740/9599191881
Contact number of Embrace Gas	8800583142/7290827083/9170183276