**Documents required for change of ownership**

1. Copy of sale deed.
2. Previous owners email confirmation on [accounts@utrwa.com/](mailto:accounts@utrwa.com/) [estatemanager@utrwa.com](mailto:estatemanager@utrwa.com) for sale of apartment.
3. Cheque / NEFT payment of Rs.11, 800/- in favour of Uptown Condominium Owners Welfare Association for change of ownership in the society records.
4. New Owners Aadhar and Pan Card Copy.
5. Duly filled Annexure – 1 with all owners passport size photograph.